

**UNOFFICIAL MINUTES OF THE BUFFALO COUNTY BOARD OF COMMISSIONERS**  
**January 8, 2013**

Chairman Ronald W. Petersen called the meeting to order with Commissioners Lloyd Lutter and Donita Loudner present; none absent. Also attending were States Attorney Steve Fox, Debi Ruiz, Central Dakota Times, and seven citizens. Loudner moved to accept the agenda as amended, seconded by Lutter. Lutter moved to approve the Minutes of the previous meetings, seconded by Loudner. Motions carried, with Lutter and Loudner voting Aye.

The meeting was turned over to the Auditor for election of officers for 2013. Nominations were opened for the position of Chairman of the Board of County Commissioners. Lutter moved to nominate Ron Petersen, seconded by Loudner. Motion carried, with Lutter and Loudner voting Aye. Nominations were opened for the position of Vice-Chairman. Loudner moved to nominate Lloyd Lutter, seconded by Petersen. Motion carried, with all voting Aye. The meeting was then turned over to Chairman Ronald Petersen.

Voucher disbursements were reviewed during the meeting. Loudner moved to approve the following claims for payment, seconded by Lutter. Vote: Lutter-Aye; Loudner-Aye. Motion carried.

Highway Superintendent Ken Wulff discussed activities of the Highway Department. The Board may visit the Highway Shop after the February meeting.

Lutter moved to accept a fuel bid from Darrell's Oil, Inc. for unleaded gas @ \$2.98.6 per gal, Ethanol gas @ \$2.74.1 per gal; Diesel #1 dyed @ \$3.65 per gal and Diesel #2 dyed @ \$3.40 per gal, seconded by Loudner, to be delivered to Buffalo County fuel tanks for the month of January 2013. Vote: Lutter-Aye; Loudner-Aye. Motion carried.

Lutter moved to renew the Memorandum of Understanding between SDSU Extension and Buffalo County for 2013, seconded by Loudner. Vote: Lutter-Aye; Loudner-Aye. Motion carried.

Lutter moved to authorize the Auditor to attend a TotalVote training at Mitchell on January 10, 2013, seconded by Loudner. Vote: Lutter-Aye; Loudner-Aye. Motion carried.

Lutter moved to authorize employees attend the Southeast Central District Meeting in Sanborn County February 14, 2013, seconded by Loudner. Vote: Lutter-Aye; Loudner-Aye. Motion carried.

States Attorney Steve Fox discussed a letter from Lewno Law Office regarding Mental Illness Hearings and bills.

Lutter moved to renew the appointment of Nancy Falor as Buffalo County Veterans Services Officer, seconded by Loudner. Vote: Lutter-Aye; Loudner-Aye. Motion carried.

Debi Ruiz, owner of the Central Dakota Times, presented a letter requesting continuation as Buffalo County's official newspaper. The True Dakotan Editor, Craig Wenzel, had also requested consideration at the December meeting. Lutter moved to appoint the Central Dakota Times as the Buffalo County Official Newspaper, seconded by Loudner. Vote: Lutter-Aye; Loudner-Aye. Motion carried.

Lutter moved to approve the following designations for 2013, seconded by Loudner. Vote: Lutter-Aye; Loudner-Aye. Motion carried.

- Legal Place for holding foreclosure sales – Buffalo County Courthouse Hallway, Gann Valley, SD
- Official Depository – Quoin Financial Bank, Miller, SD. Interest earned revenue in the General Fund

- Liquor License Limits – Restricted to current number outside of a municipality.
- Domestic Abuse Funds – Project Safe, Fort Thompson
- Poor Indigent Guidelines – Standards as set by Catastrophic Poor Relief Program
- Burials for Indigent Persons – \$2,000 plus mileage @ 37 cents per mile NTE \$100 for funeral expenses
- Coroner Service Calls – \$250.00 per year
- Coroner – Darren Hickey, Hickey Funeral Chapel, Chamberlain, SD; Jack Estes and Wayne Willman, Deputy Coroners
- Prisoner Board – Brule County @ \$50.00 per prisoner per day
- Juvenile Detention – Beadle County @ \$180.00 per prisoner per day
- Mileage – 37 cents per mile; Sheriff – 40 cents per mile
- Election Precincts – Precinct boundaries as set at December 27, 2011, meeting;
- Polling Places – Elvira Precinct 1 – Elm Creek Election Building; Pershing Precinct 2 – Crow Creek Housing District Recreation Building; Victory Precinct 3 – St. Joseph’s Catholic Hall, Fort Thompson

Lutter moved to authorize the following salary rates for 2013, seconded by Loudner. Vote: Lutter-Aye; Loudner-aye. Motion carried.

- Buffalo County Commissioners – \$175.00 compensation per month, \$150.00 per diem per Buffalo County Commission meeting attended, plus mileage
- Auditor/Register of Deeds – Raise of 4% from \$30,764 per year to \$31,995 per year
- Treasurer – Raise of 4% from \$29,270 per year to \$30,441 per year
- Sheriff – Raise of 4% from \$35,700 per year to \$37,128 per year
- Director of Equalization/911 Coordinator/Planning & Zoning Director – Raise of 4% plus \$1,000 from \$27,124 per year to \$29,209 per year
- Highway Superintendent – Raise of 4% from \$30,000 per year to \$31,200 per year
- Andrew Zastrow, Highway Worker – Raise from \$12.00 PH to \$12.50 PH plus Overtime
- Nancy Falor, Veterans Services Officer – Raise from \$13.00 PH to \$15.00 PH
- David Gaulke, Weed Supervisor – \$15.00 PH NTE \$1,500 plus Mileage
- Deputy Register of Deeds – \$10.00 PH
- Highway Worker Full Time Hourly Wage – Change to Six Month Probation for new employee starting at \$11.00 PH to \$12.00 PH after six month evaluation; negotiable depending upon experience.
- Highway Worker Part Time Hourly Wage – Increase from \$9.50 PH to \$11.00 PH; negotiable depending upon experience.
- Election Workers – Raise from \$9.00 to \$10.00 PH. Attendance at Election School – \$37.50 per diem plus Mileage
- Appointed Board Member per diem for county meetings – \$10.00 plus Mileage.
- Weed Board Member per diem for out of county meetings – \$75.00 per day; \$37.50 per half day plus Mileage

Lutter moved to appoint the following Boards for 2013, seconded by Loudner. Vote: Lutter-Aye; Loudner-Aye. Motion carried.

- Planning & Zoning – Linda Ness-4 Yr Term; Allen Fuegen-3 Yr Term; Jack Abernathy-2 Yr Term; Clayton Knippling-1 Yr Term; Lloyd Lutter, Commissioner
- Weed Board – William Etbauer-4 Yr Term; Jeff Fuegen-3 Yr Term; Leonard Harres-2 Yr Term; Brian Roduner-1 Yr Term; Donita Loudner, Commissioner
- Mental Health Board – Cindy Lutter-2 Yr Term; Carol Grabin-1 Yr Term; Larry Hollmann, Attorney
- Tri-County Landfill Board – Ronald W. Petersen, Commissioner
- Planning & Development District III – Donita Loudner, Commissioner

Lutter moved to go into Executive Session for personnel matters, seconded by Loudner, at 2:02 p.m.

Vote: Lutter-Aye; Loudner-Aye. Motion carried. Loudner moved to reconvene into regular session at 2:22 p.m., seconded by Lutter. Vote: Lutter-Aye; Loudner-Aye. Motion carried.

Lutter moved to appoint A. Steven Fox as Buffalo County State's Attorney on an interim basis, seconded by Loudner. Vote: Lutter-Aye; Loudner-Aye. Motion carried.

Lutter moved to approve a 4% increase in wage for Steve Fox, States Attorney, from \$29,900 per year to \$31,096 per year, seconded by Loudner. Vote: Lutter-Aye; Loudner-Aye. Motion carried.

Loudner moved to adjourn the meeting, seconded by Lutter, to meet Tuesday, February 5, 2013, at 1:00 p.m.